



**Community
Committee**



Report of: **Assistant Chief Executive (Citizens and Communities)**

Report to: **Outer North East Community Committee
(Alwoodley, Harewood and Wetherby Wards)**

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Date: **13 October 2014**

Outer North East Parish and Town Council Forum

Purpose of report

1. The purpose of this report is to provide the community committee with the minutes from the latest meeting of the Outer North East Parish and Town Council forum.

Main issues

2. The purpose of the Outer North East Parish and Town Council is to encourage and facilitate constructive dialogue between the Town and Parish Councils in Outer North East Leeds, Leeds City Council and other organisations to ensure that the needs of the area and key issues affecting local people are identified and considered.

3. The forum meets quarterly in January, April, July and October in local venues, alternating between Harewood and Wetherby wards. Meetings are chaired by a ward councillor. Additional meetings are scheduled where appropriate. Attendance is open to all Parish and Town Councillors and clerks in the Outer North East area.

4. The minutes of the latest forum meeting are attached at Appendix A.

Corporate considerations

5. Leeds City Council and the Parish and Town Councils in the Leeds area share the common belief that working closely together plays a vital contribution to the well being of the communities they serve. A Charter has been agreed which sets out how the city council and Parish and Town Councils will work together for the benefit of local people.

Conclusion

6. The Outer North East Parish Council provides a place for local councillors to discuss issues of common interest and concern. It is supported by ward members.

Recommendations

7. The community committee is requested to note the minutes of the forum and, where appropriate, support the Outer North East Parish and Town Council forum in resolving any issues raised.

Background information

- **None**